

ICF Ohio Valley Charter Chapter  
**Board Minutes**  
**October 8, 2019**

Bonnie opened the meeting at 9:07 am

Attendees: Marian Guinn, Sandy Hughes, Jeff Nally, Jewel Quackenbush, Pat Saint, ,  
Bonnie Stith,

Absent: Jodi George, Brian Houpp, Michelle Naiser, Jennifer Seaver Stokes, Alissa  
Taglione

Consent Agenda

- Approval of September Minutes. September Minutes adopted as presented.  
Motion made by Jewel to approve the Minutes. Seconded by Jeff. Motion carried.

Topics

- 2020 Board Slate will be presented to the membership this week. Discussion ensued about adding position roles to this communication. The slate will be distributed with positions assigned.
- Proposal for New Board Position – VP Communications. Bonnie has talked with other chapters in the region who have found this to be a valuable role. Kevin Guerrero has agreed to serve in this capacity and Peggy Hines will serve on the committee. Pat is also interested in working with this committee to develop an annual plan. Bonnie will request position description from other chapters. Board is supportive of this addition.
- Email Address & Signature for Board Communication. Jewel suggests that we develop a consistent signature line for all official board communication. Jeff Nally shared his signature that he uses for ICF Ohio Valley communication. Jeff will send it to the board members. Board members are encouraged to create their own signature using this style.

Discussion

- Advance. Engagement and sharing was high this year. Decision was made to start future Advances with a speaker, to open participants up for the rest of the day and help members create sense of community. People enjoyed

meeting Meredith. Leaders for actions from chapter advance will be determined at the board orientation.

- Board Orientation. Proposed date: November 14, lunch with meeting following in Louisville. Alternate date: November 22.
- Chapter Holiday Celebrations are being planned now.

#### Walk-on Items

Meeting adjourned at 9:43 am with a motion from Sandy seconded by Jeff.

Respectfully submitted,  
Marian Guinn, Secretary